



# SOUTHERN POWER DISTRIBUTION COMPANY OF AP LIMITED

## Memo No. CGM(F)/GM(C)/ SAO (C&PPL)/AAO(C)/D.No.251/24, dt 19-10-2024

Sub: APSPDCL - New Circles formed - Opening of New Bank Accounts, GST TDS, TAN registrations & other related works - Certain instructions issued - Reg.

Ref: 1. S.O.O.(CGM-HRD) Ms.No 3633/24, Date25.09.2024.  
2. S.O.O.(CGM-HRD) Ms.No 721/24, Date30.09.2024.

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In the above references, orders were issued regarding formation of 4 New Circles as shown below.

Sl.No.	Name of the New Circle
1	Annamayya Circle
2	Nandyal Circle
3	Puttaparthi Circle
4	Chittoor circle

In this connection, all the Superintending Engineers/Operation concerned are here by directed to submit their proposals on the following.

### 1) Opening of New Bank Accounts:

Sl.No.	Type	Nature of the Account	Signatory	Purpose
1	Circle	Drawing Account 1	SE/O/Concerned	LOC Receipts & Payments
		Drawing Account 2	SE/O/Concerned	Statutory Payments
		Receipt Account	SE/O/Concerned	For Depositing any Receipts
		Receipt Account for LT Revenue	AO/Finance	LT Revenue Receipts
		Receipt Account for HT Revenue	AO/Finance	HT Revenue Receipts
2	MRT Division	Drawing Account	EE/Concerned	LOC Receipts & Payments
		Receipt Account	EE/Concerned	For Depositing any Receipts

2) GST TDS Deductor Code: Proposals for permission to obtain GST TDS deductor codes towards remittance of GST TDS deducted from vendors at circle level.

3) Income Tax TAN Registration: Proposals for permission to obtain TAN Registration numbers from Income Tax authorities for remittance of Income tax deducted from payments to vendors and Employees at circle level.

4) **New Unit Codes:** Send proposals for New unit codes as follows:

Sl.No.	Type	Unit Code required for
1	Circle	Expenditure
		LT Revenue
		HT Revenue
2	MRT Division	MRT Unit

In view of the above, all the Superintending Engineers/Opn are requested to act accordingly.

  
Chief General Manager (Finance)  
APSPDCL : TIRUPATI

To

The Superintending Engineers/Opn/Annamayya, Nandyal, Puttaparthi, Chittoor

Copy to

The Superintending Engineers/Opn/Nellore, Tirupati, Kadapa, Anantapur, Kurnool

The Chief General Manager (R&IA), Corporate Office, Tirupati

The Chief General Manager (HRD), Corporate Office, Tirupati

The Chief General Manager (P&MM), Corporate Office, Tirupati

The Chief General Manager (Projects & IT), Corporate Office, Tirupati

Copy submitted to Peshi /Chairman & Managing Director, Corporate Office, Tirupati